

F.No.A.33011/14/2020-Acad.  
The National Institute of Health and Family Welfare  
(Academic Section)

20.12.2022

**NOTICE**

**Subject: - Internship Scheme for Post-Graduates/Research Scholars – 2022-23-Reg.**

The National Institute of Health and Family Welfare (NIHFW), New Delhi inviting application for the Internship Scheme for Research Scholars and others completed Masters in Public Health, Post-Graduate Diploma in Public Health Management (PGDPHM), Masters in Health Sciences, MBBS or in any of the allied field of Health and Family Welfare from recognized Universities/Institutions in India. A total number of 10 Interns are proposed to be selected during 2022-23. The broad fields/disciplines for internship include Health Financing, Hospital Management, Demography, Bio-Statistics, National Health Programmes including NHM, HMIS, Epidemiology, Health Education and Promotion, Health Management, Health Planning and Evaluation, Public Health Policies, Social Sciences in Health, SDGs, Reproductive Bio-medicine etc. The aim, scope, eligibility, duration and expected output from the internship, remuneration and procedure for selection etc. are given in the enclosed scheme document.

Interested and eligible candidates may send their applications in the attached prescribed format to the Director ([director@nihfw.org](mailto:director@nihfw.org)) with cc to the Dean ([dean@nihfw.org](mailto:dean@nihfw.org)) as per the details given in the enclosed scheme document. **The Last date for submitting applications is 31<sup>st</sup> December 2022.**

**Director, NIHFW**

**Subject: - Internship Scheme for Post-Graduates/Research Students – 2022-23**

The Internship Scheme is for Research Scholars and others completed Masters in Public Health, Post-Graduate Diploma in Public Health Management (PGDPHM)/ Masters in Health Sciences, MBBS or any of the allied field of Health and Family Welfare from recognized Universities/Institutions in India. These ‘Interns’ shall be given exposure to various Departments/Projects within NIHFV and would be expected to supplement the process of collection, analysis and collation of in-house and other information for preparing documents, reports, programme modules, status paper etc. For the ‘Interns’, exposure to the functioning of the Public Health and Government Health Systems in the country may be an advantage.

The scheme is as follows:

**1) Aim, Objective & Scope**

- i. To facilitate Interns to study and get familiarized with the Public Health in the Country.
- ii. To familiarize Interns with the Health System of the country, specific to National Health Programmes and Policies.
- iii. To appraise Interns about recent development in the Health Sector in India.
- iv. To sensitize Interns about challenges in the Health Sector facing the country.
- v. To equip Interns to critically look into specific health scenario and prepare Reports/Compendium/Study materials/Teaching Modules/ Status paper etc.

**2. Number and Place of Internship**

The total available number of Internships during 2022-23 would be 10. The selected candidates will be allowed to work in different Departments/Projects of NIHFV.

**3. Eligibility:**

The applicant should be the citizen of India, Research Scholars pursuing doctoral work in public health areas and others completed Masters in Public Health, Post-Graduate Diploma in Public Health Management (PGDPHM), Masters in Health Sciences (including Bio-chemistry, Microbiology), Post Graduate Diploma in Health and/or Hospital management, MBBS or any of the allied field of Health and Family Welfare from recognized Universities/Institutions in India. Application would be screened by the duly constituted committee and the selection will

be approved by the Director. The committee would evolve its own methodology of selection.

Applicant must have attained a minimum of **60% marks in qualifying examination**. A copy of self-attested final mark sheet/certificate to be submitted along with application form.

#### **4. Duration and Expected output from Intern:**

The Internship will be for a period of 2 to 3 months from the date of joining. Each intern/student shall be required to submit report (along with soft copy) at the end of the assignment. The completed work to be certified by the concerned HOD. However, internship may be terminated anytime on account of poor performance/misconduct and no stipend would be paid. The supervisor will certify performance at the end of each month.

#### **5. Remuneration:**

A token stipend @Rs.5000/- per month would be paid to the selected Intern on successful completion of his/her internship, by **the NIHFW through electronic mode of funds transfer**. No cash payments would be made. Selected candidates should submit their bank account details after joining the internship.

If any Intern leaves or discontinues the internship in between, that is, before completion of two months, he/she will not be entitled for any stipend/certificate. A certificate will be issued to the successful Interns, on completion of the internship, by the Academic Section.

**The selected Candidates have to join the NIHFW. No Travelling Allowance or Daily allowance etc. will be paid by the NIHFW for joining the internship. The selected candidates may be provided paid hostel accommodation during internship with prior approval of the Director subject to availability.**

#### **6. Facilities:**

To facilitate the Interns in the pursuit of their assignment, the NIHFW to provide minimum logistics support i.e. office space, with intercom facility and computer, with internet facility etc. However, Interns may have to bring their own laptop, if situation demands so. For study material, the Intern will have access to the literature available in the Library/Office and can interact with the concerned faculty through the guide, with whom they would be attached. The NIHFW will designate a guide for each intern allocated to them.

#### **7. Procedure of submission of application, selection and other operational aspects:**

(a) Application for internship to be submitted in the enclosed prescribed 'Application Form' through email to [director@nihfw.org](mailto:director@nihfw.org) with cc to dean@nihfw.org. **The Last date for submitting applications is 31<sup>st</sup> December 2022.**

(b) A candidate has to submit a brief (one page) write up on the topic containing details of proposed activities to be conducted during Internship at NIHFW. The write up should be in MS word document in Times New Roman font with font size 12 and line spacing 1.5. Incomplete applications will not be accepted.

(c) All the applications received would be scrutinized by the Academic Section.

(d) **Selection of the candidates will be done purely on the basis of the aggregate marks obtained in qualifying degree as per Sr. No.3 and the brief write up submitted for internship and interview. Allocation of internship will be done taking into account the above selection criterion and the area of interest exercised by the candidates. In case of CGPA, candidates should also mention the conversion formula from CGPA to percentage marks.** Admission for successful candidates would be as per recommendations by the committee with the approval of Director.

(e) The selected candidates/applicants would be informed through e-mail besides displaying the list of selected Interns on the website of the NIHFV. All the candidates are required to furnish their e-mail id and mobile number mandatory in the form.

(f) The internship will be for a period of 2 to 3 months from the date of joining depending on the nature of assignments. No extension would be granted to join internship except in exceptional circumstances.

(g) This is a **full-time Internship program and the Intern has to ensure his/her presence from 9.00 am to 5.30 PM (Monday to Friday) in the Institute.** Applicants must ensure their availability before applying.

(h) The student **should not be more than 30 years old as on 31<sup>st</sup> December, 2022**, i.e., last date of submitting application.

**Disclaimer:- The award of internship to the applicant is not and cannot be construed as any kind of job or assurances for any job at The National Institute of Health and Family Welfare, New Delhi . It is discretion of Director to fill/not to fill the internship position at NIHFV.**

Please click here for [Application form for Internship Programme](#)